



SCHECHTER MANHATTAN PARENTS' ASSOCIATION DESCRIPTIONS OF ROLES

PARENTS' ASSOCIATION (PA)

The PA's Mission: To create a vibrant, engaging, and supportive environment for Schechter Manhattan families

.Every parent in the school is automatically a member of the Parents' Association. The PA is comprised of a PA Board (Co-Presidents, Secretary, Treasurer and Members at Large) and Class Parents. The PA Board meets regularly as a group and holds open meetings for the community.

The PA:

- Plans, develops, and implements a range of social activities for all members of our community to foster a welcoming environment.
- Helps families celebrate Jewish holidays by distributing ritual items or making them available for purchase.
- Helps make life easier for families at Schechter by offering (among others) a lunch program, challah for shabbat, and numerous social events throughout the year.

PA BOARD

The PA is overseen by the PA Board. The Board is made up of volunteer parents who are committed to supporting Schechter Manhattan through the planning and implementation of various initiatives, and by acting as school Ambassadors within the school and the community at large. Becoming a member of the Board is open to all parents.

PA CO-PRESIDENTS

The PA Board has two Co-Presidents who serve for a staggered two-year term. They:

- Plan and implement PA initiatives;
- Provide effective and meaningful communication to parents about ongoing PA activities and events;
- Schedule and plan PA meetings (including open PA meetings);
- Serve as an ex-officio Board Member; and
- Meet with Head of School (Ben Mann) on a regular basis

PA SECRETARY

The PA Secretary oversees all PA Board related communications, including:

- Keeping a record of proceedings at all meetings.
- Drafting emails, Daf Yomi announcements, and monthly gratitude messages.
- Acting as "Class Parent Manager":
 - Distributes PA related communications to class parents.
 - Assists class parents with developing two social get togethers each year.
 - Advises class parents on preparing end of year class gift.



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PA TREASURER

The PA Treasurer is a member of the PA Board and oversees and manages the PA budget and tracking of all PA related expenses.

PA MEMBERS-AT-LARGE

The Members-at-Large take a leadership role on ongoing PA initiatives, regularly attend PA Board Meetings, and Co-Chair a PA event throughout the year.

CLASS PARENTS (2 per grade)

Each class has two Class Parents. The goal of Class Parents is to build community in their grade and act as point of contact between PA and the class. Specifically, they:

- Distribute timely PA related communication to the class.
- Plan and holds 1-2 social events throughout the year.
- In coordination with the Chesed Committee, acknowledge simchas and provide support during difficult times.
- Organize end of the year class gift for teachers on behalf of the entire class.
- Liaise with teachers to support any class-parent communications.
- **Middle School: Organize bnai mitvah class gifts.

COMMITTEES

There are various committees through the PA that are comprised of Board Members and school parent volunteers. E.g., the Chesed Committee sets out to make sure that in the event of a *simcha* (wedding, birth) a family receives a gift. In addition, if there is a loss in our community, the Chesed Committee sends a meal to the family or makes a donation in memory of the lost loved one.

PA EVENT CHAIR

All PA activities (e.g., Shabbaton, Family Night Out) are led by parent volunteers. Each activity or event has one or two chairpersons who oversee all aspects of the program. The Chair(s) works closely with the PA Board.

PA LED INITIATIVES THROUGHOUT THE YEAR

The PA offers a range of activities and oversees a number of initiatives. Here is a list of some of the recent initiatives:

- Welcome Picnic
- Buddies Program for New Families
- Class Parents
- School Challah Program
- School Lunch Program
- Back to School Picnic



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- Back to School Lice Checks

- Welcome Breakfast for New Families
- Distribution of honey for Rosh Hashana
- Lulav and Etrog sale
- Family Night Out
- Communal Friday Night Dinner
- Feather and Spoon Kits for Passover
- School Mishloach Manot for Purim
- Book Fair
- CaR (Conversations about Race)
- Coat and Book Drive
- Movie Screening for Community
- Annual Gala and Gala Auction
- Shabbaton
- Teacher Appreciation Week
- Hanukkah and End of Year Gift for Teachers
- School Calendar
- New! Book Club
- New! Schechter Chesed Day
- New! Schechter Swag for Sale